

## **Filming Involving Use of Simulated Uniform of Immigration Service**

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- Approving Matter** : Approval for wearing of simulated uniform of the Immigration Service
- Approving Authority** : Immigration Department
- Inquiry Contact** : Communications and Public Affairs Section  
2/F, Immigration Tower, 7 Gloucester Road,  
Wan Chai, Hong Kong  
Tel : 2829 3003  
Fax : 2824 0598

### **The Regulation :**

Section 21 of the Immigration Service Ordinance, Chapter 331, Laws of Hong Kong

#### **1. Control Subject Matter :**

- Without the permission of the Director of Immigration, no person shall wear the uniform of the Immigration Service or any dress having the appearance, or bearing any of the distinctive marks, of that uniform.

#### **2. Conditions of the Approving Issue :**

- Applications will be considered on a case-by-case basis. Approval may be granted subject to terms and conditions specifying requirements relevant to the wearing of uniform in filming.

### **How To Apply :**

- Apply by sending the completed application form to the Immigration Department 10 working days in advance of the filming, with the following details: the synopsis, script of the scene(s) in which uniforms will be worn, photos of actors/actresses in uniform and their particulars (e.g. real names and HKID numbers), release of personal data authorisation, and other information useful to the processing of applications.

### **Application Fees :**

- Nil

### **Duration of Approval :**

- As stated in the approval letter

### **Form Required :**

- Application form and guidelines are available at the Resource Centre of the Film Services Office and can also be downloaded from its website at [www.fso-createhk.gov.hk](http://www.fso-createhk.gov.hk).

## Application for Use of Simulated Uniform of Immigration Service for Location Filming

To: Director of Immigration (Attn: Communications and Public Affairs Section)

From: (1) Name of Company: \_\_\_\_\_

(2) Name of Applicant: \_\_\_\_\_ Post: \_\_\_\_\_ Contact no.: \_\_\_\_\_

(3) Business Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email address: \_\_\_\_\_

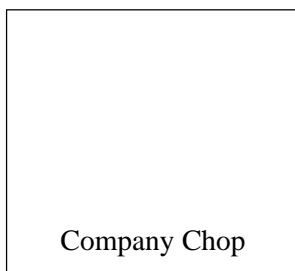
(4) Name of the Film/Production: \_\_\_\_\_

(5) Filming Date & Time: \_\_\_\_\_

(6) Filming Location: \_\_\_\_\_

(7) Talents to be portraying as Immigration Service Members:

	Name	HK ID No. / Other travel documents (please state)
i.		
ii.		
iii.		
iv.		
v.		
vi.		
vii.		
viii.		
ix.		
x.		



Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

### **Points to Note:**

The completed application form should be sent together with the following information\* by email ([cpa@immd.gov.hk](mailto:cpa@immd.gov.hk)), by fax (2824 0598) or in person/by post to "Communications and Public Affairs Section at 2/F, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong" **at least 10 working days** prior to the actual date of filming for processing:

- \* (1) Scripts of the relevant scene(s);
- (2) Synopsis of the film, and
- (3) Photos of all talents wearing simulated uniform of Immigration Service.

## **Statement of Purpose**

### **Purpose of Collection**

The personal data provided in the application form will be used by the Immigration Department for one or more of the following purposes:

1. To process your application;
2. For statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
3. Any other legitimate purposes as may be required, authorized or permitted by law.

The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able to process your application or to conduct the record search or positively identify the record.

### **Classes of Transferees**

The personal data you provide may be disclosed to government bureaux, departments and other organisations for the purposes mentioned above.

### **Access to Personal Data**

You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486). Your right of access includes the right to obtain a copy of your personal data provided in the application form subject to payment of a fee.

Enquiries concerning the personal data collected by means of the application form, including making of access and corrections, should be addressed to:

Chief Immigration Officer (Communications and Public Affairs)  
2/F, Immigration Tower  
7 Gloucester Road, Wan Chai  
Hong Kong  
Tel: 2829 3456

### **General Enquiries**

For general enquiries, please contact us at:

Tel: 2824 6111  
Fax: 2877 7711  
Email: [enquiry@immd.gov.hk](mailto:enquiry@immd.gov.hk)  
Website: [www.immd.gov.hk](http://www.immd.gov.hk)