

## Filming Involving Use of Parking Spaces on Roads

**Subject:** Use of Parking Spaces on Roads  
**Co-ordinating Authority:** The Film Services Office, Create Hong Kong  
**Inquiry Contact:** 40/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong  
Tel: 2594 5759 Fax: 2824 0595  
Email: fso@createhk.gov.hk Website: www.fso.createhk.gov.hk

### **The Mechanism:**

- **Control Subject Matter:**

- When filming involves use of any parking space (indicated by lines or other marks for the accommodation of one vehicle), a production company should apply to the Film Services Office for temporary suspension of the designation of the parking space. The application will be circulated to Transport Department, and other relevant Government departments where appropriate for comment.

- **Conditions to observe:**

- The film crew may be required to comply with the conditions imposed if there is no in-principle objection to the application from relevant Government departments. The Film Services Office will issue a letter to inform the applicant of the conditions to be complied with by the film crew.

### **How to Apply:**

- Parking Spaces (metered)
  - Complete an application form and submit it to the Film Services Office at least 5 working days in advance of the filming with the meter number of the metered parking space to be temporarily suspended.
- Parking Spaces (non-metered)
  - Complete an application form and submit it to the Film Services Office at least 5 working days in advance of the filming with a sketch map indicating the non-metered parking space (shown hatched black) to be temporarily suspended.

**Application Fees:** Nil

**Duration of the Suspension:** As stated in the reply letter

**Form Required:** Application form and guidelines are available at the Resource Centre of the Film Services Office and can also be downloaded from its website at [www.fso.createhk.gov.hk](http://www.fso.createhk.gov.hk)

